

**ATTENDANCE:** The meeting was convened at 7:34 pm by First Selectman Gayle Weinstein with members Muller and Tracey present. Board of Education members Harvey, Major, Daniel, Schaefer, and Spaulding were present. Building Committee members Swerdlowe, Wolf, Procellor, Coprio, and Soloff were present. Town Administrator Landry, Superintendent Palmer, Business Manager Keating, Facilities Supervisor Clarke, and KG&D architect Erik Wilson were also in attendance.

**HIGH SCHOOL PROJECT AWARD:** Mr. Swerdlowe summarized the five bids received as competitive and generally in a narrow band. The low bid was approximately \$100,000 below the architect's estimate for base the bid, and roughly \$100,000 over estimate for each of the alternates. He was pleased with the bids received and complimented KG&D for its hard work. Mr. Wilson described the work included in the base bid and in each of the alternates.

Much of the discussion centered around the amount of money available for the contract. This included funds on hand, and three potential additional funding sources. The group spent much time understanding the scope of work in the base bid and each of the alternates, as well as examining how the funding sources might be realized, and whether contracting for an alternate without the funds in hand might ultimately be resolved. Cash on hand, and money considered likely to be received would fall short of the amount needed to pay for base services and one of the alternates (air conditioning). An option to contract for base services, while extending the possibility of contracting for one or both of the alternates at a later date was suggested.

Board of Education Chair Schaefer stated that the Board could consider repurposing \$150,000 in the proposed capital budget for the Lead the Way program to this project. After much discussion it was determined that since the Board of Education had not voted to request this change, any further discussion of the point was premature. The specifics of possible state reimbursements were discussed in some detail.

A motion ( Mr. Muller, Mr. Tracey second) to award a contract for the base bid services in the amount of \$1,003,180 to low bidder J.A. Rosa Construction of Wolcott, CT passed by unanimous vote.

**TECHNOLOGY LEASE AGREEMENT:** Dr. Keating explained the purpose and terms of the proposed lease agreement with TD Banknorth which will allow the schools to be reimbursed for varied and numerous technology items as described specifically in the agreement. The lease is for a four year term at a 1.66% annual rate. As the final version of some technical language is still not finalized between the parties, the lease agreement itself was not ready to be approved. The Board approved the following Resolution: (Motion by Mr. Muller, Mr. Tracey second; passed by unanimous vote.) The First Selectman is hereby authorized to negotiate the terms of, and execute and deliver, the Lease Purchase Agreement with a face value of \$402,200 with TD Banknorth, and any related documents on behalf of the Town as co-lessee with the Board of Education, and to take all actions necessary and proper to complete the transaction.

Special Board of Selectmen's meeting  
April 7, 2014

**SUPPLEMENTAL APPROPRIATION:** The Board considered the request by the Board of Education for a \$35,000 supplemental appropriation to make necessary repairs to the Zenon treatment Plant. This work is included in the capital budget request for the coming year, but it is determined that the repairs need to be completed sooner, and that the upcoming vacation week is an appropriate time to conduct the repairs. A motion (Mr. Tracey, Mr. Muller second) to approve a supplemental appropriation of up to \$35,000 for the Zenon plant repairs passed by unanimous vote. By charter, the vote is subject to Board of Finance concurrence. It is expected that the Zenon capital item will remain in the FY2014-15 capital budget request, and will be used to repay the general fund for this supplemental appropriation if approved.

**ADJOURN:** At 8:43 pm, a motion (Mr. Muller, Mr. Tracey second) to adjourn the meeting passed by unanimous vote.

Respectfully submitted

Tom Landry  
Town Administrator  
Approved 4/21/14